

CHECKLIST FOR APPLICATIONS FOR CONSENT TO SUBLET

- ☐ Certified True Copy of Lease (1 week old)
- ☐ Covering Letter
- ☐ Copy of sub-letting agreement
- ☐ Land rent paid
- ☐ City rate paid
- ☐ Certified True Copy of Tin Letter and
Photo ID or Joint Card
 - (FRCA/FNPF) for the tenant only
- ☐ Fees paid