

CHECKLIST FOR LEASE RENEWAL APPLICATIONS

- ☐ Application form by lessee/trustee/power of attorney
- ☐ Certified true copy of title
- ☐ certified true copy of probate (where applicable)
- ☐ certified true copy of power of attorney (where applicable)
- ☐ Tin letter of lessee/trustee/power of attorney
- ☐ Photo id of lessee/trustee/power of attorney
- ☐ Evidence of citizenship
- ☐ Fees paid\$34.50 **yes/no**
- ☐ Rental fully paid up to expiry date **yes/no**

Additional information required for agricultural leases cane belt area

- ☐ Certified true copy of cane production for the last
 - 5 years from fsc for cane belt areas
- ☐ Certified true copy of contract card for cane belt areas