

PLAN ASSESSMENT UNIT CHECKING PROFORMA

PLAN NO: _____

CALC.FILE: _____

SURVEY OF: _____

BY: _____

TO: _____

EXAMINED BY: _____

DATE: _____

EXAMINER: GO:SGO:PPA:

NO.	CHECKLIST	INITIAL	COMMENTS
1.	Name of Land, Tikina, Province, Surveyor's Certificate, Registered Proprietors/L signature, NLTB signature, LD, NLTB, T & CP, SCC/LCC File Ref, SO No., FB NO., Scale, North Point.		
2.	Plan checked against area calculation sheet. (Offset areas, Curve areas and access areas applied to determine net area).		
3.	Plan checked against co-ordinate sheets (Origin of Coordinates, Schedule of Coordinates checked).		
4.	All block traverses and severances closures checked.		
5.	Total distance, curves, tangents, secants etc, checked.		
6.	Names, width and direction of flow of rivers, creeks, drains, sewer etc checked.		
7.	Azimuth, Fiji Datum 1986 and datum line checked.		
8.	Plan checked for accuracy in plotting, grid values, draughting in accordance with NTS No.17 and 21.		
9.	Land classification areas checked.		
10.	Names, width, destination of roads checked.		
11.	Adjoining plans and the numbers checked and plan compared thereto.		
12.	Title plan checked against the Survey Plan. Diagrams checked against the plans.		
13.	Purpose of lots, memorandum of access easements and DTCP conditions checked		
14.	Legalities of Roads checked, dedication, proclamation numbers noted.		
15.	Field notes, Fixing of boundaries, origin of bearings checked.		
16.	FMG Coordinates Plotting on Microstation		
<u>COMMENTS BY SUPERVISOR:</u>			