

CHECKLIST FOR APPLICATIONS RECEIVED

CHECKLIST FOR SUB-LEASE

File Ref: LU

1) Application Letter/ Covering Letter

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2) Certified True copy of Lease (1 week old)

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3) Copy of Sub-letting Agreement

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4) Inspection Report

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5) Land Rent paid

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6) Certified True copy of Tin letter and photo ID
Or Joint Card (FRCA/ FNPF) for the tenant only

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7) Fees paid (\$109.00)

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