



# Ministry of Lands & Mineral Resources

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## Checklist for Mining Lease Application

|  | Particulars   | Renewal | Done | Date | Folio | COMMENTS |
|--|---|---------|------|------|-------|----------|
| <b>PHASE 1 - VETTING</b>               |   |         |      |      |       |          |
| <b>FEASIBILITY STUDY</b>               |   |         |      |      |       |          |
| 1                                      | Geology   |         |      |      |       |          |
| 2                                      | Mineral Resource Estimation & Ore Reserves Report (JORC Compliant)  |         |      |      |       |          |
| 3                                      | Mining Scheme/Plan (Mining Method, Mine/Exploitation design, Mine Schedule etc)   | +       |      |      |       |          |
| 4                                      | Geotech Study<br>-Tailings Dam Site<br>-Beneficiation Plant Site<br>-Tailings pipeline route<br>- Power station/Powerhouse Site<br>-Mill/Beneficiation Plant site |         |      |      |       |          |
| 5                                      | Metallurgical Process   |         |      |      |       |          |
| 6                                      | Mine Ventilation Plan (U/G)   |         |      |      |       |          |
| 7                                      | Site Layout   |         |      |      |       |          |
| 8                                      | Projected Cashflow/Economic Evaluation<br>Project Financing (Pre-production works)  | +       |      |      |       |          |
| 9                                      | Environment Impact Assessment Report  |         |      |      |       |          |
| 10                                     | Mine Closure, Rehab & Post – Closure Monitoring Plan  | +       |      |      |       |          |
| 11                                     | Submission of Form 1 (with relevant fees) if application is in order (required documents submitted)   |         |      |      |       |          |
| <b>PHASE 2 – APPLICATION MERITABLE</b> |   |         |      |      |       |          |
| 1                                      | Surface Lease grant – Land Administrator  | +       |      |      |       |          |
| 2                                      | EIA/CEMP/OEMP Approval – Dept of Environment  | +       |      |      |       |          |
| 2                                      | Dept of Town & Country Planning approval  |         |      |      |       |          |
| 3                                      | Relevant Rural Local Authority approval   |         |      |      |       |          |
| 4                                      | Special Site Right application  |         |      |      |       |          |
| 5                                      | Landowners Compensation Agreement   | +       |      |      |       |          |
| 6                                      | Form 2 sent to applicant for advertising  |         |      |      |       |          |
| 7                                      | Date of Advertisement<br>-English<br>-Fijian<br>- Fiji Government Gazette   |         |      |      |       |          |
| 8                                      | Evidence of Distribution of Advertisement to Respective Turuga – Ni – Mataqali for Area Applied   |         |      |      |       |          |
| 9                                      | Status of Objection(s)  |         |      |      |       |          |
| 10                                     | Recommendations for DMD, PS, MLMR   | +       |      |      |       |          |
| 11                                     | Approval from MLMR  | +       |      |      |       |          |
| 12                                     | Reconcile fees  | +       |      |      |       |          |
| 13                                     | Notify applicant of approval  | +       |      |      |       |          |
| 14                                     | Preparation of First & Second Schedule  |         |      |      |       |          |
| 15                                     | Bond received and registered/Bond variation   | +       |      |      |       |          |
| 16                                     | Preparation of lease document - Form 9  |         |      |      |       |          |
| 17                                     | Director signs lease document   |         |      |      |       |          |

|    |  |   |  |  |  |  |
|----|--|---|--|--|--|--|
| 18 | Original lease document sent to applicant              |   |  |  |  |  |
| 19 | Lease document stamped by Commissioner of Stamp Duties |   |  |  |  |  |
| 20 | Lease registered with Registrar of Titles              |   |  |  |  |  |
| 21 | Applicant to submit copy of lease document to Dept.    |   |  |  |  |  |
| 22 | Mineral Resources & Ore Reserves Depletion Report      | + |  |  |  |  |
| 23 | Annual Reports   | + |  |  |  |  |
| 24 | Renewal Fees   | + |  |  |  |  |

Note: + indicates required documents for lease renewal applications

**All queries can be directed to:**

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