



Ministry of Lands & Mineral Resources

Head Office
iTaukei Trust Fund Board Complex
Nasese, Suva
(South Wing – Ground Floor & First Floor)

P.O Box 2222
Government Buildings, Suva, Fiji
Ph: (+679) 3313 555 | Fax: (+679) 3239754
www.lands.gov.fj

MINISTERIAL CONSENT

Foreshore | Mooring License

CHECKLIST

The following documents must be submitted with the application forms:

1. NEW LICENSE

a. INDIVIDUAL

1.	Confirmed True Copy (CTC) Foreshore Lease
2.	Confirmed True Copy (CTC) Dry Land Holding
3.	MSAF Approval & Site Plan
4.	Formal Letter
5.	Locality map – subject site to be clearly demarcated with area applied for
6.	Tin Letter of Applicant(s)
7.	Valid Photo ID – Voter ID, Driver's License or Passport
8.	Application Fee: \$32.70 FJD

b. COMPANY

1.	MSAF Approval & Site Plan
2.	Formal Letter
3.	Copy of Agreement between Licensee and Sub-Licensee
4.	Investment Fiji Certificate
5.	Registration Certificate Confirmed True Copy (CTC) Deed of Trust
6.	Copy of Schedule of Directors & Shareholders
7.	TIN Letter of Company & Directors Individual TIN Letter of Trustees
8.	Valid Photo Identification of Directors Trustees
9.	Application Fee: \$32.70 FJD

2. RENEWAL

a. INDIVIDUAL

1.	Confirmed True Copy (CTC) Expired Mooring License
2.	Confirmed True Copy (CTC) Foreshore Lease
3.	Confirmed True Copy (CTC) Dry Land Holding
4.	MSAF Approval & Site Plan
5.	Formal Letter
6.	Locality map – subject site to be clearly demarcated with area applied for
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All queries can be directed to: landsinfo@govnet.gov.fj