



## Ministry of Lands & Mineral Resources

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### CHECKLIST

## Foreshore Application

The following documents must be submitted with the application forms:

### 1. INDIVIDUALS

1.	Standard Application Form
2.	Certified True Copy of Lease/Title - Confirmation of ownership of adjacent dry land holding
3.	Locality map – subject site to be clearly demarcated with area applied for
4.	Concept Plan with Feasibility Plan that must include:
a.	Financial/Funding Capability
b.	Technical Capability with evidence
5.	Tin Letter of Applicant(s)
6.	Valid Photo ID – Voter ID, Driver’s License or Passport

### 2. COMPANIES | DEED OF TRUST

1.	Investment Fiji Certificate
2.	Registration Certificate/ Certified True Copy of Deed of Trust
3.	Copy Of Schedule of Directors
4.	Copy of Schedule of Shareholders
5.	TIN Letter of Company & Directors/ Individual TIN Letter of Trustees
6.	Valid Photo Identification of Directors/Trustees
7.	Application Fees: <b>\$32.70</b>   Refundable Deposit. (\$30.00 + \$2.70 VAT) <i>*Subject to Change in VAT</i>

### Note:

The following are the stages that will need to be completed prior to the issuance of a Foreshore Lease

Stage 1	Traditional Fishing Rights Owners Community Consultation
Stage 2	Department of Environment Determination Screening of EIA
Stage 3	Fisheries Impact Assessment for Determination of Loss of Traditional Fishing Rights
Stage 4	Advertisement of Public Notice and subsequent 30 days objection period

All queries can be directed to: [landsinfo@govnet.gov.fj](mailto:landsinfo@govnet.gov.fj)